

GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:: LAKHIMPUR::NORTH
LAKHIMPUR
DISTRICT DISASTER MANAGEMENT AUTHORITY
No.DM-19/4/2025/445696 Dated: 04/10/ 2025

ADVERTISEMENT

Applications are invited from the intending candidates for recruitment to the post of one number of **Field Officer (Disaster Management) for Revenue Circle** on contract basis under District Disaster Management Authority, Lakhimpur with following terms & conditions;

Name of Post: Field Officer (Disaster Management) for Revenue Circle.

No. of Post (s): 1 (one) no.

How to Apply: The application must be submitted as per prescribed Application Form which may be downloaded from **www.lakhimpur.nic.in** along with self attested photo copies of all documents and two copies of recent passport size photographs. Application should be addressed to - **The District Commissioner & Chairman, District Disaster Management Authority, 2nd Floor, Room No- 12, O/o the District Commissioner, Lakhimpur, Pin-787001, Assam.**

Last Date of submission of Application: Applications will be received in the District Disaster Management Authority, District Commissioner's Office, Lakhimpur on or before **22nd Oct'2025 upto 3:00 pm** in the **Drop Box** provided at 2nd Floor, Room No- 12. Application received after last date & time shall be liable to be summarily rejected.

Date of Interview: The date of the interview and list of shortlisted candidates will be published exclusively on the official website: **www.lakhimpur.nic.in** or displayed on the office notice board.

Duration of engagement: The Contract will initially be for a period of one year subject to renewal on the basis of performance appraisal.

Essential Qualification:

- I. Bachelor's degree in Science or with Statistics, Geography, Environmental Science or Geology as a subject, or diploma in Civil Engineering or Architecture from a recognized University/ Institution.

- II. Should not be below 21 years and above 35 years as on the 1st day of January, 2025, relaxable in case of SC/ST candidates as per rules.
- III. Computer skills, specifically MS Word/Excel/Power Point/ Internet usage/ e- mails etc. (preference will be given to candidates having done BCA or equivalent course on Computer Science).

Remuneration: An amount of Rs. 28,500/- will be paid as fixed .

Duty Station: He/She will be stationed in the Revenue Circle Office and will work under the direct control and supervision of the Circle Officer.

Selection Procedure: Field Officer will be selected on the basis of interview which will be for 100 marks with the following break-up:

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| I. Marks obtained in Graduation/Diploma Level exam marks | : 50 |
| II. Knowledge of DM related issues marks | : 20 |
| III. Knowledge of computer marks | : 20 |
| IV. Attitude & personality traits marks | : 10 |

District Commissioner
& Chairman, DDMA
Lakhimpur, North
Lakhimpur

Memo No. DM-19/4/2025/445696-A-

Copy to :

1. The CEO, ASDMA, Dispur. Guwahati-06 for favour of kind information.
2. The Deputy Secretary & SPC, ASDMA, Dispur. Guwahati-06 for favour of kind information.
3. The District Information & Public Relation Officer, Lakhimpur. He/She is requested to give wide publicity through 2(two) local News paper- One English and One Assamese.
4. The DIO, NIC, Lakhimpur with a request to upload the Advertisement along with prescribed application form in the district website for publicity.
5. Office copy/ notice board.

E-signed
District Commissioner
& Chairman, DDMA
Lakhimpur, North
Lakhimpur