

MINUTES OF THE DDC MEETING HELD ON 29-05-2023 AT 11.00 A.M. IN THE CONFERENCE HALL OF DC'S OFFICE, LAKHIMPUR.

Members Presents: - As per ANNEXURE-I.

The meeting was presided over by Sri Sumit Sattawan, IAS, Deputy Commissioner, Lakhimpur. At the outset, he welcomed all the members present and requested DIO, NIC to give presentation on Cyber Security

Accordingly DIO, NIC, Lakhimpur gave a presentation on Cyber Security appropriate behavior for Govt. employees of Assam and pointed out the following points:

- Regular update of antivirus.
- Before payment of online transaction everybody should check the secured Website starting as <https://...>
- Regarding installation of mobile App it should be downloaded from Play Store App.

Initiating the discussion Deputy Commissioner announced that World Environment Day'2023 will be observed on 5<sup>th</sup> June'2023 with the Theme "Effect on Plastic Pollution". DFO (T) and DFO (SF) will be the Nodal Agency and Education and Social Welfare, DIPRO, Lakhimpur are requested to upload Geo-Tagged photographs of plantation of World Environment Day'2023 in the respective website before 2<sup>nd</sup> June'2023.

Further DC directed Cultural Officer & Inspector of Schools to organize programmes on the World Environment Day i.e., 5<sup>th</sup> June'2023 in Universities / Colleges (Educational Institutions) on "Effect on Plastic Pollution".

The department wise discussions are as follows:-

SL NO	Name of Deptt.	Discussion & decision	Action to be taken by
1	2	3	4
1.	SOCIAL WELFARE	1. Regarding 111 no of Model AWCs the DSWO is asked to take necessary steps for starting of work at an early date. 2. Regarding Pradhan Mantrir Matru Vandana Yojana DSWO stated that the uploading process is going on. 3. Regarding POSHAN, DSWO stated that total 1514 SAM children have been detected and 8 no of children sent to NRC. 4. Further DSWO was requested to keep sharp eyes on Child Marriage as Govt. has decided to free Assam from Child Marriage by 2025-26. In this regard he should take initiative with BDOs and GP Secretaries and directed to constitute a club in every Upper Primary and High School in this respect.	DSWO
2.	FOREST	1. Regarding delay of construction of Forest Guard Quarters at Rampur and Bantow DC instructed DFO (T) to impose penalty on defaulting contractors. 2. Discussing the matter on registration of Forest Royalty the Chairperson directed all the departments to register in the portal. 3. Chairman asked the DFO (SF) to prepare Environmental Plan . 4. Moreover the Chairman directed the department to connect GPS on trucks to track movement of the vehicle.	DFO (T/SF)

3.	DOHUA	<p>1. As discussed the matter of pending consultancy bill in respect of ISBT the departmental Officer informed the House that the Head of Account should be revised for which FS could not be accorded. DC directed to issue letter to the Director, T &amp; CP, Guwahati in this regard.</p> <p>2. The Chairman let the House know that 16 bighas of dumping ground area near Shiv Mandir, North Lakhimpur has been cleaned through <b>Solid Waste Management Project</b> for which Hon'ble Cief Minister has announced North Lakhimpur district as <b>Most Outstanding District</b> and assured to provide ₹100.00 Crore (Rupees One Hundred Crore) only as Tied Fund in favour of the district.</p>	DOHUA
4.	FCS & CA	<p>1. As regards to NFSA rice DDS informed the House that the FP shops must issued the allotted NFSA rice through E-POS devices to the ration card holders.</p> <p>2. Further he stated that the distribution of rice under NFSA for the month of July, 2023 through E-POS will be reflected in the month and the quantity of rice so distributed through E-POS, the same quantity of rice will be sub allocated for the month of August, 2023. The remaining rice will be considered as balance stock.</p> <p>3. DDS was asked that in case of Non- issuance of NFSA rice through E-POS device due to biometric issue or any other issues, the concerned FP shops will have to prepare a list of such Ration Card holders, Ration card No., Address, etc. and will be intimated to the area Inspector or DDS, FCS &amp; CA, NL to verify the genuinity of the case.</p>	DDS
5.	AGRICULTURE	<p>1. The DAO informed the House that Out of 50477 eligible farmers 12510 No. farmers have received the 14<sup>th</sup> installment of PM-KISHAN.</p> <p>2. The Chairman instructed the DAO that Bodo Paddy procurement should be started from August 2023.</p> <p>3. Further DAO was directed to open Paddy Procurement Centre where necessary.</p>	DAO
6.	PHE	<p>1. The departmental Officer informed the House that 51 No. of work orders are cancelled and 3 No. of contractors blacklisted under Jal Jivan Misson. He also assured that the balance work of JJM will be completed by December'2023.</p> <p>2. Regarding appointment of Jal Mitra and remuneration, DC instructed the department to take initiative immediately.</p>	EE, PHE, NL & Ghilamara.
7.	PWRD	<p>DC asked the Exe. Engineer, PWD (Roads) to develop road density to increase economic growth</p> <p><b>Instructions for PWD (R), Lakhimpur;</b></p> <p>i) List of Roads attending PMGSY maintenance in last months.</p> <p>ii) Top priority for Tea Garden Roads in both Quality and completion time.</p> <p>iii) Training programme to Executive Magistrates for Quality checking for Road &amp; Bridge works including checking FR etc. Date and time to be fixed by the PWRD.</p>	EE, PWD (R/Bldg)

8	PWD (BLDG)	<p>1. The Chairman instructed that all CIDF works except Housing Colony are to be completed within October'2023.</p> <p>2. The Chairman instructed that rectification work/leakage of roof gutter of Model Tea Garden School at Ananda Tea Estate is to be done before its inauguration .</p> <p>3. The department also directed to maintain quality works for all ongoing projects.</p>	
8.	WATER RESOURCES	<p>1. As regards identification of vulnerable points the department informed the House that at Badhakara vulnerable point porcupines have already been provided. At Bandana point demand proposal for porcupine has been sent to higher authority.</p>	EE, WR
9.	INDUSTRIES & COMMERCE	<p>1 GM, DICCC, Lakhimpur informed that a Zonal Workshop on EODB will be organized on 09/06/2023 and requested to present all heads and other service provides of the district in the workshop.</p> <p>Deputy Commissioner, Lakhimpur informed that ODOP of the district will be changed from Prock processing to Handloom product of Silk &amp; Cotton. He instructed GM, DICCC, Lakhimpur to prepare a District Action Plan in consultation with Handloom &amp; Sericulture department immediately.</p>	GM,DICCC,NL
10.	P & RD	<p>1. Discussing the matter on Child Marriage DC instructed CEO, Zilla Parishad to instruct all GP Secretaries to lodge FIR against the individual if any child marriage information is received within their G.P. Awareness campaigns are to be organized within GP jurisdiction to stop child marriage.</p> <p>2. Further CEO, ZP and BDOs are directed to register Block/Gaon Panchayats in Forest Portal for payment of forest royalty immediately.</p> <p>3. All PMAY-G schemes in Tea Garden area must be completed by August 2023. IEC for Tea Garden should be organized for awareness MGNERGA among the Tea Garden labours and they may be engaged in MGNERGA schemes.</p> <p>4. Regarding material bills under MGNERGA DC instructed the departmental officer to distinguish between durable and non-durable assets and to focus on durable assets only.</p> <p>5. DC also gave emphasis on identification of Child Pocket in Gaon Panchayat areas and awareness programme to be organized for constitution of Baal Panchayat.</p> <p>6. CEO, ZP is requested to identify one Amrit Sarovar for Ex-Army Officers for utilizing it as income generating asset.</p> <p>7.The Chairperson directed the department to mobilize additional fund from MGNERGA to those Sanitary Latrines which are executed under PM Adarsha Gram Yojana.</p>	CEO, ZP/BDOs
		<p>1.The Joint Director of Health Services was directed to plan and execute a week long Special Drive on Wage Compensation Scheme to improve the performance.</p> <p>2. DC directed Joint Director of Health Services to</p>	

11.	HEALTH	<p>select Best Performer for E-KYC of PMJAY activities from ASHA and ASHA Supervisor/MPWs.</p> <p>3. Further DC directed Joint Director of Health Services to submit a rationalization plan on basis of delivery, OPD, IPD performance.</p> <p>4. The Joint Director of Health Services was also directed to maintain a District Employee Surplus Register.</p>	Jt. Director, Health
12.	TRANSPORT	<p>1. The DTO, Lakhimpur informed the house that revenue target for this financial year is ₹45.00 Crore.</p> <p>2. DC instructed DTO to give priority on checking of License and Helmet. Regarding driving by under age without license DC directed DTO to take immediate legal action against parents.</p> <p>3. Further DC suggested DTO to look into the matter of using dipper during truck parking besides road. In this regard BDOs are directed to open truck parking place besides Highway, if land available so that roads may be free from traffic.</p>	DTO/ BDOs
13.	EDUCATION	<p>1. DC expressed his displeasure on ranking as 2<sup>th</sup> position in GUNUTSAV this year. He asked IS to hold a meeting with BEEOs and CRCCs to find out the reason for downfall and instructed IS to issue show cause who has descended in rank from Gr. A to Gr. D.</p> <p>2. Further DC directed IS to arrange Intervention Classes on Saturday, Sunday and during Summer Vacation in those schools who have earned Gr. C &amp; D. CRCCs will monitor schools regularly.</p> <p>4. In order to further development of education in the district the Chairperson requested all departmental Officers to visit the nearest school of their jurisdiction and give suggestions.</p> <p>3. DC also directed to issue order to open schools at 7.30 A.M in Tea Garden areas.</p> <p>4. Discussing the matter of AROHAN Scheme IS informed the House that Govt. will give ₹1000/- to each student to buy books as per list provided. Govt. will provide TABLETs with recharge too.</p>	IS/All HODs
14.	IRRIGATION	<p>1. Executive Engineer will make a Joint verification with DAO on Irrigation schemes regarding potentiality of multiple cropping.</p> <p>2. In reply to a question asked by DC regarding proposal of LIS scheme recommended by Hon'ble Minister, Irrigation Department the departmental officer stated that the proposal has already been sent to the higher authority.</p> <p>3. DC further instructed the department to adopt at least one MIS in each Dev. Block.</p>	EE/DAO
15	SOIL CONSERVATION	<p>1. During discussing the matter related to Commercial Plantation DFO (T) let the House know that few years ago Soil Conservation department had implemented a scheme "Khair" Plantation" in Pathalipam area which is fruitful till date. Hence Khair plantation may be taken up as Commercial Plantation in Lakhimpur district.</p>	DO
		1 The Deputy Commissioner directed all HODs to take	

15.	MISCELLANEOUS	<p>necessary measures regarding geo-tagging and uploading in the Portal of plantation done on last World Environment Day.</p> <p>2. All HODs are directed to take necessary steps regarding payment of Forest Royalty for construction works to the Forest Department.</p> <p>3. All departments are also directed to submit one register before next D.D.C meeting regarding surplus employees after joining of new employees.</p> <p>4. DC directed all departments to submit list of employees working under their jurisdiction more than 5 (Five) years.</p> <p>5. The Chairperson also directed to all departments to reply to the complaints in CPGRAMS immediately.</p>	All HODs
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The meeting ended with vote of thanks from the Chair.

Signed by Sumit Sattawan

Date: 15-06-2023 23:29:08

Deputy Commissioner,  
Lakhimpur

Memo No.TND-425/2/2023-DLKPR/

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Dated North Lakhimpur, the 15 -06-2023.

Copy to:-

1. The Additional Chief Secretary to the Govt. of Assam, Transformation and Development Department, Dispur-6 for kind information.
2. The Principal Secretary, Transformation and Development Department, Assam, Dispur-6 for information.
3. The Director (DCP), Transformation and Development Department, Assam, Dispur-6 for information.
4. The Director, Monitoring and Evaluation, Transformation and Development Department, Dispur-6 for information.
5. All members concerned. They are requested to go through the minutes and take necessary action accordingly and to submit monthly progress report in prescribed format by the last day of every month to the Senior Planning Officer, D.C's Office, Lakhimpur directly.
6. The DIO, NIC, Lakhimpur. He is requested to upload the minutes in the district website.
7. All COs and BDOs for information and necessary action.

  
District Development Commissioner,  
Lakhimpur