



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :: LAKHIMPUR :: NORTH
LAKHIMPUR
(DEVELOPMENT BRANCH)

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Phone no.- 03752 222196

No.DEV/736/2025-DEVB-LKPR/558262

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In pursuance of Government letter vide No.ECF:280499/, Dtd.04/10/2025 received from the Secretary to the Government of Assam, Department of Tribal Affairs (Plain), Dispur, Guwahati - 6, application are invited in Standard Application Form (Form IX) at for the post of Co-ordinator (FRA) and MIS/FRA Associate on purely contractual basis for a period of 11 (Eleven) month in the District Level (Forest Rights Act) FRA Cell for implementation of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act,2006. The work of digitization of all claims under FRA is being taken up under DA-JGUA programme. The period of the scheme shall be only for 2 (Two) years. The remuneration and qualification structure are as follows:

Sl. No.	Designation	No. of Post	Average Unit Cost per Month	Indicative Minimum Qualifications / Stipulations etc.
1	Co-ordinator FRA	1	35,000/-	a. Master in Social Science / Social Work. b. Knowledge of basic IT / Computer Application. c. Experience: Minimum 5 years domain experience in any area of Rural Development & Tribal Welfare will be preferred. d. Age: Not more than 35 years.
2	MIS/Program (FRA) / Associate FRA	1	25,000/-	a. B.Sc. / BA in Statistics / Mathematics / Economics / Social Science from reputed institution. b. Minimum a Diploma in Information Technology (IT) / Computer Applications. c. Experience: Minimum 2 years domain experience in the area of large-scale data processing and management. d. Age: Not more than 35 years.

Submission of Application

The duly filled-in application in Standard Application Format along with self-attested copies of all relevant testimonials, educational qualifications, age proof, experience certificates, and a recent passport-sized photograph must be submitted in the Drop Box placed in front of Room No.

07, 2nd Floor, Office of the District Commissioner, Lakhimpur during office hours on or before 25.09. 2026.

Applications received after the last date and time will not be entertained.

Terms and Conditions

1. The engagement shall be purely temporary and contractual in nature for a period of 11 (Eleven) months only.
2. The candidate must be well versed in Computer i.e. MS office along with Assamese Typing.
3. The candidate must possess valid Employment Exchange Registration Certificate of the State of Assam.
4. The contractual engagement will automatically stand terminated on completion of the contractual period without any prior notice.
5. The selected candidates shall not have any claim for regular appointment / absorption under Government service by virtue of this contractual engagement.
6. The remuneration mentioned against each post is fixed and consolidated. No other allowances or benefits shall be admissible.
7. The candidate must be an Indian Citizen as defined under Articles 5 to 8 of the Constitution of India.
8. The age of the candidate shall not exceed 35 years as on 01/01/2026.
9. Preference shall be given to candidates having prior work experience in Government projects/schemes related to Tribal Welfare, Rural Development, MIS management, data handling, or implementation of Forest Rights Act (FRA).
10. Candidates must furnish self-attested copies of all testimonials relating to educational qualification, age, caste (if applicable), experience, and computer proficiency along with the application.
11. Incomplete applications or applications without supporting documents shall be rejected summarily.
12. The authority reserves the right to:
 - Accept or reject any application without assigning any reason thereof;
 - Modify/cancel the advertisement or recruitment process at any stage;
 - Increase or decrease the number of posts depending upon administrative requirement.
13. Shortlisted candidates shall be called for interview/test through official notification/communication only. No TA/DA will be admissible for appearing in the selection process.
14. The selected candidates will have to join immediately after issuance of engagement order, failing which the candidature may be cancelled.

15. The place of posting shall be the Office of the District Commissioner, Lakhimpur or any other place within the district as decided by the authority.
16. During the period of engagement, the candidate shall maintain absolute integrity, discipline, and devotion to duty.
17. Any form of canvassing directly or indirectly will lead to disqualification of candidature.
18. The decision of the Selection Committee/Competent Authority in all matters relating to eligibility, selection, and engagement shall be final and binding.

District Commissioner
Lakhimpur

Memo No. DEV/736/2025-DEVB-LKPR/558262 -A,

Copy to:-

1. The Secretary to the Government of Assam, Department of Tribal Affairs (Plain), Dispur, Guwahati – 6 for favour of kind information.
2. The Director, Tribal Affairs (Plain), Assam, Rukminigaon, Guwahati – 22 for favour of kind information.
3. Co-District Commissioner, Dhakuakhana for favour of information and wide publication.
4. The DIPRO, Lakhimpur. He is requested wide publicity through Print Media / Newspaper (both English & Assamese paper).
5. The Joint Director cum DIO, NIC, DC's Office, Lakhimpur. He is requested to upload the Advertisement in District Website.
6. Notice Board, DC's Office, Lakhimpur.
7. Office file.

e-signed
District Commissioner
Lakhimpur