



OFFICE OF THE DISTRICT ELECTION OFFICER:: LAKHIMPUR

(e-Mail :deo-lakhimpur@nic.in)

No. LEL.12/2025/26

Dated North Lakhimpur the 11th February 2026.

NOTICE INVITING TENDER

Sealed tenders are invited from Registered firms and suppliers affixed with non-refundable Court fee stamp of Rs.8.25 (Rupees eight and paise twenty-five) only for supply of different items, as shown in Annexure-I, on **hiring basis** in connection with conduct of Assembly Election, 2026, under the following terms and conditions.

TERMS AND CONDITIONS:

1. Bidders must be registered in Assam having Trade License and GST from Assam.
2. Bidders will have to quote separate rates for short time requirement i.e., up-to 7 days and for long time requirement i.e., for more than 7 days.
3. Self attested copies of PAN Card, GST Registration, Up-to date GST Return (preferably of December 2025) Trade License, Income Tax Returns for the preceding 3 years upto the last financial year must be enclosed. Bidders should also submit **undertaking for Tax Compliance** as required under EO No. ecF No.711226/1, dtd 19/12/2025 (enclosed as Annexure A).
4. The rates should be quoted inclusive of all taxes both in figures and words.
5. Bidders will have to show his/her feasibility to supply materials immediately as soon as order of supply is placed against his/her firm.
6. The Bidders will have to deposit an amount of Rs.30,000/- (Rupees thirty thousand) only as security deposit in the form of TDR/FDR in favour of the District Commissioner, Lakhimpur.
7. The bidders have to execute a declaration before The Notary Public/Executive Magistrate as per Annexure II.
8. The District Election Officer, Lakhimpur has the right to accept or reject any or all bids without assigning any reason thereof and has the right to fix the hiring price of any items as per prevailing market rate.

The last date for submission of quotations is **4.30 PM of 19th February, 2026** and the same will be opened on the same day at **05:00 PM** in presence of the bidders or their authorized representatives in the office chamber of the Election Officer, Lakhimpur.

District Election Officer &
District Commissioner,
Lakhimpur

Dated North Lakhimpur the 11th February 2026.

Memo No. LEL.12/2025/26-A

Copy to :-

1. The Chief Electoral Officer, Assam, Dispur for favour of kind information.
2. The DIO, NIC, Lakhimpur for publication of the same in the District website.
3. The DIPRO, Lakhimpur for wide publicity and publication of the same in two leading newspapers.
4. Notice Board, DEO's Office, Lakhimpur.

District Election Officer &
District Commissioner,
Lakhimpur

Lits of various items required on hire basis"
in connection with Assembly Election 2026

SI No	Name of Items	Size	Rate per day	Rate above 7 Days
1	2	3	4	5
1	LED TV upto 32"	Per Unit		
2	LED TV above 32"	Per Unit		
3	CCTV with all accessories & fitting	Per Camera		
4	Laptop/ Desktop(with UPS) with windows, MS Office, Antivirus, etc.	Per Unit		
5	Tata Sky / Airtel DTH	Per Unit		
6	Laser Printer	Per Unit		
7	Colour Printer	Per Unit		
8	Cooler	Per Unit		
9	Air Conditioner (1.5 Ton)	Per Unit		
10	Table/Stand Fan	Per Unit		
11	Photostat Machine	Per Unit		
12	Generator set (10 KV)	Per Unit		
13	Secretariat table	Per Unit		
14	Plastic table (with table cloth)	Per Unit		
15	Plastic chair	Per Unit		
16	VIP chair	Per Unit		
17	Mike Set with Operator (PA System)	Per Unit		
18	GCI Sheet 9/10 ft.	Per Unit		
19	Chamiyana/ Shed	Per Sq Ft.		
20	Screen	Per Sq Ft.		
21	Carpet	Per Sq Ft.		
22	Wheel Chair	Per Unit		

(To be sworn before Notary Public/Executive Magistrate)

Declaration

I, _____ S/O- _____ resident of _____ hereby declare that , I have sufficient items and resources to provide the items as mentioned in Annexure-I in connection with Assembly Election 2026 for Lakhimpur Election District.

Date :

Signature of Deponent

Annexure – A

Self-Undertaking for Payment of Statutory Taxes
(For New Tender Submission)

To,
The Procuring Entity,
[Name of Department/Organization]
[Address]

Subject: Self-Undertaking regarding payment of statutory taxes before applying for tender
Tender/Bid Reference No & Date: _____

1. I/We have duly paid and cleared all statutory taxes, cess, dues, and levies payable to Local Authorities, Panchayats, Municipalities, State Government, and the Central Government up to the date of this tender submission and undertake to promptly discharge any such dues that may arise during the tenure of the contract.
2. I/We shall be solely responsible for payment of all applicable taxes, including GST, duties, license fees, cess, and any other statutory liabilities arising in connection with the performance of the contract.
3. I/We undertake to immediately inform the Procuring Entity of any statutory revision, demand, or default and shall bear complete responsibility for settlement of such dues, keeping the Procuring Entity fully indemnified against any liability in this regard.
4. I/We hereby confirm that all notices, demands, or proceedings issued by any Tax Authority up to the date of this submission have been duly complied with and settled. Any outstanding demand has been disclosed to the Procuring Entity, and I/We undertake to settle the same before award of contract, keeping the Procuring Entity indemnified against any liability.
5. In case of any reduction in the rate or amount of GST, taxes, duties, or levies after the Notification of Award, the corresponding benefit shall be duly passed on to the Procuring Entity without delay.
6. This undertaking shall remain valid and binding for the entire duration of the tender evaluation and, if awarded, for the full tenure of the contract including any extensions, until its closure.
7. I/We understand that at any stage if it is found that any statement or document submitted is false/forged/invalid, the Procuring Entity has discretion to terminate the contract and proceed with alternate arrangements as per the tender's risk purchase clause if any.

I/We declare that the above statements are true to the best of my/our knowledge and belief.

Authorized Signatory

Name: _____

Designation: _____

Firm/Company Name: _____

Date: _____

Place: _____

Company Seal: